



# North Lawrence Community Schools

## Student Chromebook Acknowledgement Form

Review and initial each statement below. The following items reiterate some of the most important points covered in the Chromebook Use Agreement and the Standards for Proper Care addendum.

	Student Initial	Parent Initial
I understand that I am responsible for managing my own files.		
I will not leave my Chromebook unattended unless it is locked in a secure place/classroom. My family is fully responsible for the cost of replacement should my Chromebook become lost or stolen. A police report must be filed for theft.		
I understand that my family is financially responsible for the full cost if damage occurs due to my "gross negligence."		
I will not duplicate nor distribute copyrighted materials other than a back-up copy of those items I legally own.		
I will keep the Chromebook secure whenever it is moved from one point to another.		
I will read and follow general maintenance alerts from school technology personnel.		
I will report any problems with my Chromebook to a teacher or administrator.		
I will not attempt to repair the Chromebook outside of approved NLCS channels.		

***Student & Parent/Guardian Section:***

*I understand the Chromebook Use Agreement and the Standards for Proper Care addendum and agree with their stated conditions.*

***I fully understand the optional NLCS Accidental Damage Protection Plan for \$25.00 annually.***

\_\_\_\_\_ Yes, *I do want to enroll in the NLCS Accidental Damage Protection Plan*

\_\_\_\_\_ No, *I do not want to enroll in the NLCS Accidental Damage Protection Plan. I understand I am fully responsible for the full cost of all repairs or replacement.*

***This form must be signed and returned before a device will be issued to the student***

Student Name (printed clearly) \_\_\_\_\_

Student Signature + Date \_\_\_\_\_

Parent Name (printed clearly) \_\_\_\_\_

Parent/Guardian Signature + Date \_\_\_\_\_

*Office Use Only*

*Serial Number Assigned:* \_\_\_\_\_

## PROTECTION PLAN INFORMATION: Damage or Loss of Equipment

### NLCS Chromebook Device Accidental Damage Protection Plan

- As part of the 1:1 Chromebook Initiative NLCS is recommending the purchase of accidental damage protection plan prior to the deployment of the Chromebook to your student. NLCS will be the sole provider of this protection plan. The accidental damage protection plan is optional, however, if the protection plan is declined, students and parents are agreeing to the full coverage cost of repair or replacement. Under this protection plan policy the Chromebooks are protected against accidental damage or loss due to an act of nature. NLCS will require that a police report be submitted in cases of theft. Fraudulent reporting of theft will be turned over to the police for prosecution. A student making a false report will also be subject to disciplinary action as outlined by the school discipline code.
- This protection plan policy does not cover for loss of the Chromebook and/or its accessories, cosmetic damage, or damages caused by intentional misuse and abuse. NLCS will assess the Chromebook damage and repair or replace the device if the damage is determined to be accidental and within the protection guidelines. **Parents/Students will be charged for full replacement cost of a device that has been damaged due to intentional misuse or abuse**
- NLCS' Chromebooks have a limited warranty which only covers damage to the Chromebook caused by manufacturer's defects. Families incur no additional charges for repairs covered by warranty but there will be a \$25.00 deductible for each repair.
- The protection plan cost is \$25.00 annually for each Chromebook. Each claim covered by the protection plan will be assessed an incremental deductible within the current school year. The first claim deductible will be \$25.00 with the deductible increasing each time a claim is made within the current school year. If a student withdraws from NLCS and then re-enrolls later in the current school year, the coverage purchased at the student's initial registration will be reinstated along with the number of claims made prior to withdrawal.

Annual Protection Plan Premium Due at Registration	Deductible Claim #1	Deductible Claim #2	Deductible Claim #3	Opt-Out: <u>No Protection Plan</u>
\$25 per device	\$25	\$50	Full Cost of Repair	Full Cost of Repair

### Intentionally Damaged Device & Accessories and/or LOST

- NLCS reserves the right to charge the Student and Parent the full cost for repair or replacement when damage occurs due to gross negligence. Examples of gross negligence include, but are not limited to:
  - Leaving equipment unattended and unlocked. This includes damage or loss resulting from an unattended and unlocked Chromebook while at school.
  - Lending equipment to others other than one's parents/guardians.
  - Using equipment in an unsafe environment.
  - Using the equipment in an unsafe manner.
- A Chromebook or any of its accessories that are lost (whereabouts unknown) or intentionally damaged is the responsibility of the student and parent involved in the loss of property. The user will not be given another device or accessory to use until the replacement cost of the lost/damaged device or accessory is paid to the school.
  - Replacement of the Chromebook - \$275.00
  - AC Adapter & power cord - \$30
  - Protective Case - \$20.00
- Actions Required in the Event of Damage or Loss: Report the problem immediately to the Principal. If the Chromebook is stolen or vandalized while not at NLCS or at an NLCS sponsored event, the Parent shall file a police report.